

AUDIT AND STANDARDS COMMITTEE

HEALTH AND SAFETY ANNUAL REPORT 2018-19

Submitted by: Head of Environmental Health Services

Portfolio: Finance & Efficiency

Ward(s) affected: None

Purpose of the Report

To inform Members of issues and trends regarding health and safety at the council.

Recommendation

That the report be noted.

1. Background

1.1 Attached as an Appendix is the health and safety report submitted to the council. It covers the period 1st April 2018 to 31st March 2019.

2. Issues

2.1 The updated version of Target 100 has now been fully implemented and work continues to support employees on using the system.

2.2 Updates to the Corporate Health and Safety Policy, Drug, Alcohol and Substance Misuse Policy have been undertaken and approved.

2.3 The Health and Safety arrangements for Castle House have been developed and implemented.

2.4 Accident data and trends are provided within the report.

3. Recommendation

3.1 That the report be noted.

4. Legal and Statutory Implications

4.1 The council is required to comply with all relevant Health and Safety legislation.

4.2 Failure in ensuring suitable and sufficient arrangements for health and safety may lead to investigation and/or enforcement action by the Health and Safety Executive as the enforcing authority for the council's activities.

5. Equality Impact Assessment

5.1 The health and safety policy and procedures apply equally to all employees. Training is available to all employees as required.

6. **Financial & Resource Implications**

6.1 The majority of health and safety training courses are carried out in-house. On occasions, external providers are required to conduct specialist training courses i.e. first Aid. The cost of this is met from within the existing Corporate Training budget.

7. **Risks**

7.1 Failure to adopt best practice health and safety standards could result in wastage of council resources and the provision of an inefficient service.

8. **Outcomes Linked to Corporate Priorities**

8.1 In line with the Council's corporate priorities –

- Local services that work for local people.
- A healthy, active and safe borough.
- A town centre for all.

9. **Earlier Cabinet/Committee Resolutions**

H&S 6 month Report April-Sept 2018